

# Camp 925

## 1 Corinthians 9:25

*“Everyone who competes in the games goes into strict training. They do it to get a crown that will not last, but we do it to get a crown that will last forever.”*

**Summer of training the mind, heart and body with the sports we love!**



## Policy and Procedures Packet

Our purpose at Camp 925 is to provide a consistent, active environment that promotes healthy learning while having fun. Camp 925 consists of daily activities such as sports clinics, team building activities, movie time, bible, crafts and free play.

This booklet contains our policies and procedures. If you are receiving this booklet you have enrolled your child(ren) in Camp 925 summer camp. **Please read this booklet in its entirety.**

## 1. Calendar

Camp 925 runs five days per week, Monday through Friday. Our drop off times start at 7:00 am and the program begins at 8:00 am. Pick up must be before 6:00 pm daily. There is a \$1.00 per minute fee that will be billed to your account for every minute after 6:00 pm that your child is here. We will begin our program on Monday, June 3rd and our last day will be Friday, August 9th. Please note that we will be closed on the following dates:

- Thursday, July 4th
- Friday, July 5th
- Friday, August 2nd

## 2. Fees

There is a \$60.00 registration fee per child. This fee is non-refundable. Your child's spot is confirmed when we receive the signed handbook acknowledgement form, both primary and backup withdrawal forms, and payment for the registration fee.

- **Full time rate:** \$40 per day
- **Weekly/Monthly rate:** \$50 per day (weekly rates require autopay)
- **Drop-in rate:** \$60 per day

**\*\*If full time camper tuition is paid in full prior to the first day of camp, you will receive one week tuition deducted from your total.\*\***

All tuition will be automatically withdrawn from either a bank account or credit card (with a convenience fee for credit cards) in accordance with the option you chose when you enrolled. All families will be required to have a backup form of payment on record that will be charged if the primary payment method is declined. If the backup form of payment is declined, we will accept cash or cashiers check within 48 hours, or your student will not be allowed on premises until payment in full has been received by cash or cashiers check. Please note there is a \$25.00 fee for each declined payment transaction.

## 3. Address and Phone Number Changes

Please contact us within 24 hours with any address or phone number changes.

## **4. Arrival and Pick Up**

Drop off for Camp 925 begins at 7:00 am. Your child can only be picked up by you or those designated persons listed on your “authorized pick up” list. This list will have the full name and contact information of all persons you have designated as able to pick up your child when you are not able. Your child will not be released to anyone besides you, unless you have contacted us prior to that day’s pick up time. Thank you for your complete cooperation in this matter. Your child’s safety is of our utmost concern and we will do everything possible to make that happen. A driver’s license needs to be presented when your child is picked up by anyone other than yourself.

## **5. Inclement Weather**

Please watch for a group email and our parent Facebook page for closures due to extreme weather.

## **6. Health**

Please do not bring your camper if the following symptoms occur:

- Fever of 100.4 or higher
- Has not been without a fever for more than 24 hours
- Symptoms of possible communicable illness (vomiting, diarrhea, discharge from eyes indicating pink eye, constant cough)
- Skin rash that may indicate the possibility of measles, scarlet fever or a virus
- Any indication of chicken pox
- Behavior indicating oncoming illness (lethargy, lack of appetite, extreme irritability)

If a child becomes sick while in our care, we will isolate him/her until a parent can come to pick up.

## **7. Medications**

All medications (including epinephrine pens and inhalers) prescribed or over-the-counter, must be logged in and left with the office staff by the child's parent. Any medication that is found with the child will be taken and stored in the office. All medication must be in their original containers or they will not be administered to the child. Please do not leave medications in the child's bag. We will have a medication log with dosage and times for over-the-counter medications according to the age appropriate dosages. Please pick up medications at the end of the day in the front office.

## **8. Personal Items**

We have many activities and toys for all of the children to utilize. We ask that all personal toys remain at home. There will be no exceptions to this rule and any personal items (toys, stuffed animals, etc) found with your child during activities will be taken and stored until the end of the day. Each child will be allowed to bring one personal item for movie time only. If your child is a reader and is working in a book, that book may also be brought for movie time. That being said, these items must remain in your child's backpack until rest time or the time will not be allowed to return. There are exceptions to this policy.

## **9. Food**

Please feed your child a breakfast before dropping him/her off in the morning. We want your child ready to go when they get here and are not prepared to clean up after a morning meal. We will be very busy, and a good breakfast is essential to learning, physical growth, and just keeping up with all we have planned! We want your child to have a great time and make this summer a time he/she will never forget. Part of doing that requires your child to be properly fed and ready to go!

Your child will need to bring a sack lunch daily. If your child forgets a lunch we can provide one out of concessions for \$6.00 and that will need to be paid when you pick your child up from camp.

If your child has a medical condition that requires sustenance more frequently than our prescribed lunch and snack times, please provide proof in writing from your doctor and food for those times. We will treat such cases as medical, hold the extra food as “medicine”, and call that child to the office for that purpose.

## **10. Behavior Management**

Camp 925 wants to have a positive and loving effect on all our children in the program. Sometimes corrective measures must be taken to keep behavior from disrupting our other children. Occasionally though a parent must be contacted. Please understand that we are not mom and dad and at times a “mom knows best” action must be taken so we will ask that you come pick up your child. At these times we ask for your cooperation and understanding.

## **11. Extra Things to Know / Supplies**

We ask that you please provide the following (clearly marked with your child’s name) items on the first day of our program.

- 1 extra set of clothing in a clear plastic gallon zip bag
- A water bottle that can be refilled each day with their name on it
- If your child is enrolled on Fridays, we will have water day. Please send with them a towel, sunscreen and swimwear each Friday.

## **12. Forms**

**Remember, your child will NOT be permitted to attend Camp 925 without the following on record (all included):**

- Release of liability form
- Signed acknowledgement and compliance form
- Medical release form
- Additional pick up individuals

*Sincerely,*  
*Camp 925 Staff*

