

## CAMP 925

### **1 Corinthians 9:25**

*“Everyone who competes in the games goes into strict training. They do it to get a crown that will not last, but we do it to get a crown that will last forever.”*

**Summer of Training the Mind, Heart and body with the Sports we love!**



### **Policy and Procedures Packet**

Our purpose at Camp 925 is to provide a consistent, active environment that promotes healthy learning while having fun. Camp 925 consists of daily activities such as sports clinics, team building activities, movie time, crafts and free play.

This booklet contains our policies and procedures. If you are receiving this booklet, you have enrolled your child/children in Camp 925 summer camp. **Please read this booklet in its entirety and bring signed forms with you on or before our first day.**

#### **1. Calendar**

Camp 925 runs five days a week Monday through Friday. Our drop off times start at 7:00 am and the program begins at 8am. Pick up must be before 6pm every day. There is a \$1.00 per minute fee that will be billed for every minute after 6pm that your child is here. We begin our program Tuesday May 31st and our final day is Thursday August 4<sup>th</sup>. We will be closed on July 4<sup>th</sup>.

#### **2. Fees**

There is a \$50.00 registration fee for the first camper and a \$40.00 fee for each additional sibling camper.. This fee is nonrefundable, and your child’s spot is confirmed when we receive the registration fee. Payments must be made in full by the 5th of the month or a

\$25.00 late fee will be imposed per child. We bill online 5 days before your invoice is due for your convenience. We bill twice over the course of the camp. You will be billed for the first half of camp June 1st and the second ½ of camp July 1st. If no payment has been made by the 10<sup>th</sup> day of the month, your child will be removed from our roster and will not be allowed to return until full payment has been made, including late fees and missed days.

### **Cost for our Camps:**

Camp 925 is composed of four different camps. Each camp runs on a different day per week and is 8 hours in length per week. Full time enrollment is \$170.00/week, 4 days per week enrollment is \$140.00/week, 3 days per week enrollment is \$110.00/week, 2 days per week enrollment is \$75.00/week and drop in cost is \$45.00 per day.

### **Address and Phone Changes:**

Please contact us within 24 hours with any address or phone changes.

### **3. Arrival and Pick Up:**

Drop off for Camp 925 begins at 7:00 am. Your child can only be picked up by you or those persons listed on your “authorized pick up” list. This list will have the full name and contact information of all persons you have designated as able to pick up your child when you are not able. Your child will not be released to anyone besides you, unless you have contacted us prior to that day’s pick-up time. Thank you for your complete cooperation in this matter. Your child’s safety is of our utmost concern and we will do everything possible to make that happen. You will have a security code for those picking up your child in addition to their driver’s license for proof of identity. Both will need to be presented when your child is picked up by anyone other than you the parent. We will give you the security code when you call to notify us of the changes in arrangements for the day.

### **4. Inclement Weather:**

We will contact each student if Camp 925 is canceled due to weather. If you are not contacted within 24 hours of the start of our day, please assume that we are still having camp.

### **5. Health:**

Please do not bring your camper if the following symptoms occur:

- Fever of 100.4 or higher
- Has not been without a fever for more than 24 hours

- Symptoms of possible communicable disease (vomiting, diarrhea, discharge from eyes indicating pink eye, constant cough).
- Skin rash that may indicate the possibility of measles, scarlet fever or a virus.
- Heavy nasal discharge that is not clear.
- Any indication of chicken pox.
- Behavior indicating oncoming illness (lethargy, lack of appetite, extreme irritability).

If a child becomes sick while in our care, we will isolate him/her until a parent can come pick them up.

## **6. Medications:**

All medications (including epinephrine pens and inhalers) prescribed or over the counter must be logged in and left with the office staff by the child's parent. Any medication that is found with the child will be taken and stored in the office. All medication that is found with the child will be taken and stored in the office. All medications must be in their original containers or they will not be administered to the child. Please do not leave medications in the child's bag. We will have a medication log with dosage and times for over the counter medications according to the age appropriate dosages. Please pick up medications at the end of the day in the front office.

## **7. Personal Items:**

We have many activities and toys for all of the children to utilize. We ask that all personal toys remain at home. There will be no exception to this rule and any personal items (toys, stuffed animals, etc.) found with your child during activities will be taken and stored until the end of the day. Each child will be allowed to bring one personal item for movie time only. If your child is a reader and is working on a book, that book may also be brought for movie time. That being said, these items must remain in your child's backpack until rest time or the item will not be allowed to return. There are no exceptions to this policy.

## **8. Food:**

- Please feed your child a breakfast before dropping him/her off in the morning. We want your child ready to go when they get here and are not prepared to clean up after a morning meal. We will be very busy, and a good breakfast is essential to learning, physical growth, and just keeping up with all we have planned! We want your child to have a great time and make this summer a time he/she will never forget. Part of doing that requires your child to be properly fed and ready to go!
- We have two meal options for lunch. Each child can either bring a labeled insulated lunch box or let us know if you would like to choose our meal deal. Each provided

- lunch is \$6.00 and must be paid in advance. These meals will consist of a sandwich, chips, fruit, and water.
- We do have concessions that will be available at a specific time in the afternoon(after 4:00 pm). Prices range from 0.50 – 3.00 per item.
  - If your child has a medical condition that requires sustenance more frequently than our prescribed lunch and snack times, please provide proof in writing from your doctor and food for those times. We will treat such cases as medical, hold the extra food as medicine, and call that child to the office for that purpose.

## **9. Behavior Management:**

Camp 925 wants to have a positive and loving effect on all our children. Sometimes corrective measures must be taken to keep behavior from disrupting our other children. Occasionally though a parent must be contacted. Please understand that we are not mom or dad and occasionally a “mom knows best” action must be taken so we will ask that you come pick up your child. At these times we ask for your cooperation and understanding.

## **10. Extra things to know/ Supplies:**

We ask that you please provide the following (clearly marked) items on the first day of our program.

- Appropriate shoes for sports
- Beach Towel
- Sunscreen
- 1 extra set of clothing in a clear plastic gallon zip bag
- Water bottles that can be refilled each day with their name on it.

## **11. Forms:**

Remember, your child will not be permitted to attend Camp 925 without the following on record (all included):

- Release of Liability form
- Signed Acknowledgement and Compliance Form
- Deposit
- Medical Release Form

Sincerely,  
Camp 925 Staff